

Jovon Armon Hutchins

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Education:

B.A. Japanese Language and Culture
California State University Monterey Bay, Seaside, CA
List

Graduated May 20, 2017
3.806 GPA, Dean's

Japanese Exchange Program
2015-2016
Toyo University, Tokyo, Japan

Skills:

- Fluent in English
- Intermediate level of Japanese
- Familiar with Microsoft Office
- Adaptive to ever-changing environment with a strong work ethic

Employment Experience:

Library Student Assistant, Cal State Monterey Bay Library, Seaside, CA 9/2013-5/2017

- Providing excellent customer service
- Answering general campus and housing questions
- Performing clerical duties
- Facilitating the shelving, organizing, and checking out of books to Monterey Bay students
- Shifting of shelves and minor lifting
- Regular computer usage, mainly involving library databases

Sellebrity, Old Navy, Marina, CA 11/2014-3/2015

- Provided excellent customer service and greetings
- Maintained a neat, clean, and organized store that was regularly in stock
- Promoted products and had knowledge of store sales
- Lifted product to and from sales floor
- Collaborated among other Old Navy team members

ECZ Staff Member, Toyo University, Tokyo, Japan 9/2015-1/2016

- Engaged in English conversation with the students of Toyo University
- Facilitated planning of parties and events with other ECZ Staff Members
- Organized, Purchased, and Supplied materials for ECZ events, with a budget of 100 dollars per event/party
- Hosted parties/events held by the ECZ

LEAP Camp Staff Member, Toyo University, Tokyo, Japan 3/2016

- Engaged in English conversation with incoming freshman students of Toyo University
- Acted as a teacher's assistant to a class of about 20 Toyo freshman
- Hosted events held during the camp
- Guided students even after camp activities ended

Honors:

Bridging Scholarship, US-Japan Bridging Foundation 2015

Benjamin A. Gilman International Scholarship, The Institute of International Education 2015

JASSO Scholarship, Japan Student Services Organization
2015-2016